

Harescombe Parish Council

Minutes of Parish Council Meeting

Monday 8th April 2024.

Meeting commenced at 7.34

Present, Councillors, C. Ractliffe (Chair), P. Richards (Vice-chair), K. Pritchard, T. Leeper, B. Perkins, Parish Clerk. Mr. S. Hale.

01/04.24 Public question time - No members of the public in attendance.

02/04.24 Apologies for absence -
District Cllr Davies, Cllr Sue Williams.

03/04.24 Member's declaration of interest to items on the agenda.
Cllr. K. Pritchard, matters relating to the church

04/04.24 Minutes for 19th February 2024 were approved.

05/04.24 No report from District Councillor Stephen Davies

06/04.24 No report from County Councillor Sue Williams

07/04.24 Finance.

07/04.24.01 Internal controls and bank reconciliation were conducted by Cllr Richards. All councillors had opportunity to review the bank statements and invoices in the online folder.

Bank Reconciliation

Cashbook

Balance b/f 1 April 2023	£16,198.31
Receipts	£5,246.15
Payments	£3,475.48
Balance on 30/03/2024	£17,968.98

Lloyds Bank

Balance at 30/03/2024	£17,968.98
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07/04.24.02 Council noted the following payments however, due to the Easter weekend, and how Lloyds process them, they will roll over into the new financial year in April.

• Clerk	4 th quarterly salary & expenses	£ [REDACTED]
• HMRC	4 th quarterly PAYE	£ [REDACTED]
• PATA	4 th quarter payroll	£16.85
• GAPTC	Internal audit fee	£180.00



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- Conservation Board s.137 Cotswolds Wardens £250.00
- GWAST s.137 Air ambulance £250.00
- Sunflower s.137 donation £200.00

07/04.24.03 Council resolved to change to HugoFox as its website provider at an annual cost of approximately £122.28. Council delegated to the clerk to arrange and pay for any domain name transfer fee related to the website switch.

07/04.24.04 Councillors confirmed that they had resolved to set aside a budget of £1,000 (from general reserves) to allow for the purchase of a Queen Elizabeth II, commemorative armillary, as and when the PCC have provided an area in which to site it. Clerk to update the budget accordingly.

07/04.24.05 Councillors to bring a list of jobs which require to be undertaken throughout the parish.

Councillors commented on blocked highway drains and the knock-on effect of flooding.

Councillors Ractliffe and Pritchard to undertake a survey of the affected areas and compile a list of drains with what3words locations to assist with reporting blockages to the relevant authority

Clerk to ascertain a location for the grated drain between Mayo's Farm and Upton Lane Triangle, and report to the relevant authority for clearance.

No need for any additional maintenance support at this time.

07/04.24.06 In light of the recent uncontested election result and the impending loss of Cllr Pritchard as a councillor and bank signatory, it was resolved that Cllr. Richards should be upgraded to signatory status for Lloyds online banking.

07/04.24.07 Council resolved to accept the findings of the audit and review its findings in 6 months' time. Issues raised,

- *Risk Management Policy – review and minute it has been reviewed and readopted.*
- *Minute the fact that asset checks are being done (review asset register)*
- *Consider moving reserves into an interest-bearing account – Clerk to transfer £10k into a newly arranged interest-bearing account.*
- *Clearly minute adoption of the budget (2022 – done this year)*
- *Noted reserves are now properly earmarked and at acceptable levels*
- *Produce a year-end balance sheet and formally record as part of the minutes (to be done at the AGM)*
- *Ensure dates for exercise of electors' rights are correct (will be done for AGM)*

08/04.24 Council considered the following Planning Matters, as at 30th March 2024

08/04.24.01 **Reference S.24/0024/TEL**

Communication Station & Premises Edge Stroud Gloucestershire

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Installation of new radio equipment housing, cable gantry and ancillary development.

Consultation expiry 29th January 2024.

Status **Permitted on 23rd February 2024**

08/04.24.02 **Reference S.24/0298/HHOLD**

Application Validated Fri 16 Feb 2024

Address The Orchard, Styles Lane, Harescombe, GL4 0XF

Proposal Erection of a single storey side extension.

Status **Awaiting decision**

08/04.24.03 **Reference S.24/0305/HHOLD**

Application Validated Tue 20 Feb 2024

Address Cornerways, Harescombe, GL4 0XD

Proposal Erection of a carport / workshop

Status **Awaiting decision**

08/02.24.04 **Reference S.23/2414/LBC**

Application Validated Wed 06 Dec 2023

Horsepools House Sevenleaze Lane Edge Stroud Gloucestershire GL6 6NJ

Window alterations & replacement.

Status **Awaiting decision**

08/04.24.05 **Reference S.23/2428/OUT**

A full objection to this application has been submitted by the parish council to the Planning Department.

Land At Whaddon Gloucester Gloucestershire

Outline application for up to 2,550 new dwellings, etc ...

Standard Consultation Expiry Date - Fri 09 Feb 2024

Overall Consultation Expiry Date - Wed 21 Feb 2024

Status **Awaiting decision**

09/04.24 Highways

09/04.24.01 Update – Horsepools Hill. Councillors noted the update from the clerk that Horsepools Hill pavement safety had been significantly improved as a result of Highways cutting back approximately a mile of overgrown hedgerow and vegetation encroaching onto the pavement. Clerk has sent thanks to



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Highways team on behalf of the parish council for undertaking this significant piece of work.

- 09/04.24.02 **Update - telegraph pole.** Clerk has written to GCC Highways Manager asking for independent inspection which has been agreed and will take place in the near future. Formal notice may be served upon Openreach depending on the findings of the inspection
- 09/04.24.03 **Update - 3-way finger post / gradient sign by Edge Church.** Funding may be available from the Build Back Better Fund if the council wishes to apply. Clerk to survey the post and see if just the finger posts need replacement and obtain costing options.
- 09/04.24.04 **Update - Grunters Lane (Cllr. Ractliffe).** Significant improvement along Grunters Lane with the exception of bank slippage adjacent to Springacre. Councillor Ractliffe to obtain a what3words location so the clerk can follow up with GCC before the problem gets worse.
- 09/04.24.05 **Update - potholes, Pound of Candles Lane.** Ten significant potholes have been reported by the clerk to GCC Highways and they await inspection

10/05.24 Elections – Thursday 2nd May

- Local elections have been published on the parish council website and the council has been informed of the result of an uncontested election. Cllrs Ractliffe, Richards, Perkins and Leeper will continue to serve on the council.
- Cllr Pritchard was thanked for her service to the local community as a parish councillor.

11/02.24 Other matters

- 11/04.24.01 **Consider fly-tipping.** Parishioner are encouraged to report all fly-tipping incidents to Stroud District Council. A parishioner has recently suffered a theft of their heating oil.

12/02.24 Matters arising (no decisions can be made on such matters).

The state of the passing place on Pound of Candles Lane was commented on as being full of mud and other road debris. Cllr. Ractliffe to pass what3words location to the clerk to report to Highways.

A framed portrait of HRH King Charles III has been obtained by the clerk at no cost to the parish council and was donated to the village hall.

13/02.24 Date of next meeting.

- Annual Parish Meeting. 7pm, Monday 13th May 2024.
Parish Council AGM. 8pm, Monday 13th May 2024

Meeting closed at 2020.

