

HARESCOMBE PARISH COUNCIL

MINUTES OF THE MEETING HELD AT THE VILLAGE HALL

ON 22ND SEPTEMBER 2021 AT 8PM.

Present: Cllrs Andy Buckmaster (Chairman), Mike Hyett, Kath Pritchard, Caroline Ractliffe (Vice Chair), and Sheila Murray (Clerk)

There were no members of the public present.

1/09.21 Public question time

None

2/09.21 To receive apologies for absence

Apologies were received from District Councillor Mossman and Cllr Lawday which were accepted.

3/09.21 To approve the minutes of the previous meeting

The minutes of the meeting held on 28th July 2021 were accepted and approved as a true record. Signed Cllr Buckmaster on behalf of the Council.

4/09.21 Matters Arising from the Minutes not covered on the Agenda

None

5/09.21 Member's declaration of interest to items on the agenda

None

6/09.21 Report on roads, ditches and footpaths in the village

6.1 Ditch clearing

Cllr Hyett confirmed that the ditch clearing project was completed. Councillors debated further clearing issues in Blue Bell Lane which Cllr Ractliffe will discuss with Highways. The Clerk confirmed invoices have been received from the contractors which total £750.00

6.2 Highways Update

Bluebell Lane-Pound of Candles. Gigaclear have removed a grating which requires replacement before Highways carry out further works. Cllr Ractliffe will advise the Clerk of the contact details so she can follow up.

Gruntus – Highways have carried out works to the hedges but there is still a large amount of overhanging branches. Cllr Ractliffe to discuss with Highways.

6.3 Passing Place-Pound of Candles. The Clerk confirmed that the bid for shared funding with GCC Highways has been successful. She has instructed them to carry out the works and a site visit will be arranged with Cllr Ractliffe in the next month. Cllr Pritchard proposed that the initial estimated cost of £3,500 should have a limit of up to £5,000 for unexpected conditions when work commences. Seconded, Cllr Ractliffe. Vote: Unanimous.

6.4 Fly Tipping

Councillors debated signage ideas which were tabled by Cllr Buckmaster. The Clerk requested that the final draft be agreed by SDC, prior to ordering, to ensure compliance against any potential legal objections regarding penalty notices.

7/09.21 Village Projects

7.1 Installation of a Defibrillator. The unit has been placed on order and we are awaiting confirmation by the Parochial Church Committee that the unit can be installed in the grounds of the Church Hall and that they will permit use of an electrical supply.

7.2 The Parochial Church Committee are to confirm if the installation of Wi Fi is permitted but in the meantime, other avenues of supply are being investigated.

8/09.21 District Councillor's report

None received.

9/09.21 Planning update

There were no decisions or applications to discuss.

10/09.21 Finance

10.1 The financial reports were provided to Councillors prior to the meeting and included:

- A Bank Reconciliation
- Performance v budget.

Councillors unanimously approved the documents.

11/09.1

The Bacs schedule was presented and approved for payment. Cllr Buckmaster and The Clerk confirmed that the Bacs arrangements with Lloyds Bank were correctly authorised.

Payment schedule

Date	Payee	Details	Bank	Total £
22/09/2021	Sheila Murray	Salary August/September	BACS	£ 199.94
22/09/2021	HMRC	PAYE August/September	BACS	£ 38.40
22/09/2021	PATA	Payroll Expenses	BACS	£ 23.85
22/09/2021	James Hyett	Ditch Clearing Project	BACS	£ 450.00
22/09/2021	D Baldwin	Ditch Clearing Project	BACS	£ 300.00
22/09/2021	Laptop replacement unit	Currys / Sheila Murray	BACS	£ 658.97

12/09/21 Administration

12.1 The Clerk advised a draft budget will be provided for the November meeting. Councillors to consider the precept and expenditure for the 2022/23 financial year. Councillors discussed the opportunity of replacing Grit Bins and the Clerk will organise some quotations and lead time for three replacements.

12.2 **Policy Documents:** A review of The Standing Orders is required which the Clerk will prepare in consultation with Cllr Buckmaster. A draft will be presented for approval at the November meeting.

13/09/21 Correspondence

In response to GCC event funding opportunities for local communities Councillors discussed how this Parish Council could assist with funding for annual events carried out by the local community. The Clerk will investigate which powers this can be provided under. Cllr Buckmaster proposed that a sum of up to £500 be allocated for this purpose. Vote: unanimous.

14/09/21 Councillors' Submissions

None

15/09/21 Date of next meeting 17th November 2021 in the Village Hall.

There being no further business the meeting closed at 9.00 pm