

Harescombe Parish Council

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Minutes

Harescombe Parish Council Meeting

7.30pm, Monday 10th November 2025 at Harescombe Village Hall.

Meeting commenced at 7.40pm.

Present, Councillors. T. Leeper, P. Richards, C. Ractliffe, B. Perkins. G. Williams, County Councillor J. Patient, Clerk Mr. S. Hale

- 25.141 No members of the public present.
- 25.142 Apologies for absence were accepted from Cllr. Turner-Wilkes.
Member's declaration of interest to item "25.175 village charities" were received. A declaration of pecuniary interest was received from Cllr's Williams and Ractliffe. A personal interest was declared by Cllr. Leeper.
Dispensations under S33(2) Localism Act 2011, (without the dispensation the number of members prohibited from participating in the item would be so great a proportion of the body that it would impede the transaction of the business) were granted by the clerk to Cllr's Leeper and Ractliffe. Cllr. Williams will recuse himself from the meeting at the appropriate time.
- 25.143 Council resolved to approve the minutes of the meeting on 8th September 2025.
- 25.144 Council noted the report from the District Councillor.
- 25.145 Council welcomed County Councillor Patient who gave a short introduction. He mentioned local government reorganisation, gave an update, and sought councillors' views on the matter. Cllr Perkins raised the issue of poor junction layout at junction 12 of the M5. Cllr. Perkins to email the clerk separately.

Finance

- 25.146 Council resolved to switch the Lloyds online payment authorisation process to dual authorisation **including** the clerk having authority.
- 25.147 Council noted that the clerk has received the parish council debit card for online purchases that are difficult to be invoiced in advance.
- 25.148 Council resolved for the clerk to purchase a replacement laptop battery using the parish council debit card. Approximate cost is £35 including vat and delivery.
- 25.149 Council resolved to delegate authority to the clerk to purchase a replacement defibrillator battery and pads, as and when required. Note that the battery is 4 years old this year.
- 25.150 Council resolved to reimburse the clerk £47.50 for 25% of the annual subscription for membership of the Society of Local Clerks.



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- 25.151 Council noted that the parish council business address registered with Lloyds has been updated.
- 25.152 Council noted that the clerk has complied with the Pension Regulator's requirement for a 3-year re-enrolment.
- 25.153 Council resolved to authorise 8 hours of overtime worked by the clerk regarding the village charities.
- 25.154 Council resolved to ratify the following receipts and payments.

DATE	RECEIPTS	AMOUNT
09/09/2025	Gross interest	£6.15
30/09/2025	2nd precept instalment	£2,860.00
09/10/2025	Gross interest	5.48

DATE	PAYMENTS	Net	VAT	Gross
16/09/2025	Bank charges	£4.25	£0.00	£4.25
18/09/2025	Hugofox email hosting	£2.49	£0.50	£2.99
06/10/2025	Clerk salary Q2			
	PATA Payroll	£32.25	£0.00	£32.25
07/10/2025	HMRC PAYE Q2			
20/10/2025	Hugofox email hosting	£2.49	£0.50	£2.99
	Lloyds banking charges	£4.25	£0.00	£4.25

- 25.155 Council noted the result of the internal controls, and bank reconciliation as undertaken by the clerk and Cllr. Williams. Councillors had sight of all documentation prior to the meeting.

Bank Reconciliation

OPENING BALANCE: 01/04/2025	£17,026.96
INCOME TO DATE	£5,801.79
LESS TOTAL EXPENDITURE TO DATE	£7,332.57
 FUND BALANCE: 01/11/2025	 £15,396.18
REPRESENTED BY: 31/08/2025	
LLOYDS TREASURERS ACCOUNT BALANCE	£4,273.74
LLOYDS SAVINGS ACCOUNT BALANCE	£11,122.44
BALANCE	£15,396.18

- 25.156 Council considered the draft budget for 2026/2027 for final consideration and agreement in January, along with the precept.

Planning Matters – council considered and resolved applications as necessary

- 25.157 Reference S.23/2414/LBC
Application validated 6th December 2023

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Horsepools House, Sevenleaze Lane, Edge, Stroud. GL6 6NJ

Window alterations & replacement.

Status Consent given

25.158

Reference S.23/2428/OUT

A full objection to this application has been submitted by the parish council.

Land At Whaddon Gloucester Gloucestershire

Outline application for up to 2,550 new dwellings, etc ...

Status Awaiting decision. It may be delayed until 2031 but nothing has been confirmed.

25.159

Reference S.25/1295/LBC

Application Validated Mon 07 Jul 2025

Horsepools House Sevenleaze Lane Edge Stroud Gloucestershire GL6 6NJ

Replacement ceiling beams to cellar/floor beams to living room.

Status Consent given

25.160

Reference S.25/1312/LBC

Application Validated Tue 15 Jul 2025

Horsepools House Sevenleaze Lane Edge Stroud Gloucestershire GL6 6NJ

Erection of a single storey extension with glazed canopy. Alterations to fenestration. Internal alterations.

Status Consent given

25.161

Reference S.25/1311/HHOLD

Application Validated Thu 17 Jul 2025

Horsepools House Sevenleaze Lane Edge Stroud Gloucestershire GL6 6NJ

Erection of a single storey extension with glazed canopy. Alterations to fenestration.

Status Permitted

25.162

Reference S.25/1506/FUL

Application Validated Fri 08 Aug 2025

Hilles Cottage Sevenleaze Lane Edge Stroud Gloucestershire GL6 6NN

Change of use to wedding venue with the associated conversion & repair of existing buildings to provide ancillary facilities and landscaping enhancements.

Status Awaiting decision

- SDC Biodiversity Officer has objected as currently, "insufficient information has been submitted to demonstrate the biodiversity gain objective can be met and the biodiversity gain condition can be successfully discharged."
- GCC Highways are objecting until their recommendations regarding the following are completed by the applicant,
 - Complete visibility splay assessments on each of the 2 entrances from Sevenleaze Lane.
 - Improve proposed onsite vehicular movement infrastructure (currently too narrow)
 - Onsite parking improvements.
- As on 1st November, no local residents had comments recorded on the online planning application record

25.163

Reference S.25/1713/HHOLD

Application Validated Fri 12 Sep 2025

Briar Bank Stockend Edge Stroud Gloucestershire GL6 6PJ



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Erection of two storey and single storey side extension. Loft conversion. Dormer windows. Zinc cladding and glazing to side elevation. Bay window.

Status Awaiting decision

25.164

Reference S.25/1635/FUL

Application Validated Wed 10 Sep 2025

Hollocks House Harescombe Gloucester Gloucestershire GL4 0XD

Erection of a hay and straw barn.

Status Awaiting decision

25.165

Reference S.25/1898/FUL

Application Validated Tue 14 Oct 2025

Land Adjacent To The Orchard Styles Lane Harescombe Gloucestershire

Replacement cladding & roof to barn

Status Awaiting decision

25.166

Reference S.25/2066/HHOLD

Application Validated Fri 31 Oct 2025

Duckworth Cottage Harescombe Gloucester Gloucestershire GL4 0XD

Erection of a two storey and single storey rear extension.

Status Awaiting decision

25.167

Brookthorpe Springs Farm / Kolisko Farm. Council noted the update from the clerk. SDC's investigation is ongoing.

25.168

There were no additional planning matters received between issuing the agenda, and the time of the meeting.

Policies and Procedures

25.169

Council reviewed and resolved to readopt the unchanged Biodiversity Policy.

25.170

Council noted the Winter Plan has been reviewed by the clerk and submitted to GCC Highways.

25.171

Council noted that the council now has a main email address of clerk@harescombe-pc.gov.uk

Highways

25.172

Haresfield Parish Council recently made contact with the clerk to ask if volunteers would like to join them on a litter-pick. Council resolved not to formally arrange participation in future events. Cllr Ractliffe is happy to be the contact on behalf of the village hall committee, rather than as a councillor.

Other Matters

25.173

Defibrillator training – Council to noted the update from the clerk. It is planned to set up a training morning in January 2026. Council agreed that payment is due immediately to secure a course place. Refunds will not be given unless the place can be filled by another attendee

Closed Confidential Session – Village Charities

25.174

Cllr. Williams left the meeting.

Council resolved that under s1(2) Public Bodies (Admission to Meetings) Act 1960, members of the press and public be excluded from this part of the meeting that

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considers village charities, due to the confidential nature of the business to be transacted.

Council resolved to acknowledge the resignation of Kathleen Pritchard as a village charity trustee.

Council resolved to acknowledge the resignation of Helen Hutton as a trustee and resolved to agree with, and accept, her request to serve for up to 3 months as clerk and trustee to facilitate a handover to new trustees when they are appointed

Council acknowledged its responsibilities to appoint 3 new trustees and resolved as follows,

- Clerk to advertise the 3 positions on the parish council website
- Clerk to prepare a poster advertising the positions and forward to Cllr. Ractliffe to put on the village noticeboard.
- Clerk to ascertain what documentation is held by the trustee clerk and to ask if he could take possession of the charity records. Also ascertain if they can help with transfer of bank signatories to new trustees.
- Cllr. Perkins to circulate details of the trustee vacancies on the village WhatsApp group.
- Councillors to canvass parishioners as potential applicants for the trustee posts.
- Deadline for applications, of no more than 250 words is 31st December 2025
- Applications will be considered in January's meeting of the parish council in a confidential session.

25.175

Matters arising (no decisions can be made on such matters).

No matters arising.

25.176

Next Meeting

Monday 12th January 2025 at 7.30pm. Harescombe Village Hall

Meeting concluded at 9.10pm


12/1/25