

# Harescombe Parish Council

## Harescombe Parish Council Meeting

Harescombe Village Hall, 7.30pm Monday 9<sup>th</sup> September 2024.

### Minutes

Meeting commenced at 7.30pm

Present, Cllr's. T. Leeper (Chairman), C. Ractliffe, B. Perkins, Clerk, S. Hale

- 24.48 Public participation – 15 minutes at the discretion of the Chair.
- 24.49 Council noted and approved apologies for absence from Cllr. Richards and County Councillor Williams.
- 24.50 No member's declaration of interests for items on the agenda.
- 24.51 Council resolved to approve the minutes for 8<sup>th</sup> July 2024.
- 24.52 Councillors noted the last report from the District Councillor was in July and is on the website.
- 24.53 Councillors noted the last report from the County Councillor was in August and is on the website.

### Finance.

- 24.54 Council noted that £11,000 has been internally transferred to our linked Lloyds savings account to start earning interest.
- 24.55 Council considered and resolved to approve the statement of effectiveness of the internal audit and of the internal controls process.
- 24.56 Council noted the Notice to Electors of Pubic Rights was published on 14<sup>th</sup> May 2024 and ran from 3<sup>rd</sup> to 12<sup>th</sup> July inclusive. No application to exercise rights was received.
- 24.57 Council considered and decided against getting spare keys cut for the noticeboard or a replacement lock at this time.
- 24.58 Council noted and resolved to ratify the following receipts and payments,

#### Receipts,

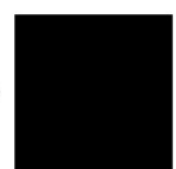
09/08/2024 – Interest on savings £8.92

#### Payments,

08/07/2024 – HMRC PAYE Q1 - £1,000.00  
23/08/2024 – ICO registration fee (direct debit) - £35.00  
03/09/2024 – Reimbursement for APM refreshments - £40.97

- 24.59 Council noted that the internal controls and bank reconciliation have been completed by the Clerk and Cllr. Richards.

### Bank Reconciliation as at 3<sup>rd</sup> September 2024



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Balance on 01/04/2024	£17,968.98
Receipts to date	£ 2,817.66
Payments to date	£ 3,115.16
Fund balance as at 3 <sup>rd</sup> September 2024	£17,671.48

Represented by,	
Lloyds current account	£ 6,662.56
Lloyds Savings Account	£11,008.92
Balance	£17,671.48

## Planning Matters

- 24.60 Reference S.24/1015/HHOLD  
Perrycroft, Brook Lane, Brookthorpe, GL4 0DS.  
Demolition of existing barn and replace with a garage workshop and studio.  
Status Permitted
- 24.61 Reference S.23/2414/LBC  
24.62 Application validated 6<sup>th</sup> December 2023  
Horsepools House, Sevenleaze Lane, Edge, Stroud. GL6 6NJ  
Window alterations & replacement.  
Status Awaiting decision
- 24.63 Reference S.23/2428/OUT  
A full objection to this application has been submitted by the parish council.  
Land At Whaddon Gloucester Gloucestershire  
Outline application for up to 2,550 new dwellings, etc ...  
Status Awaiting decision

## Policies and Procedures

- 24.64 Casual Vacancy – no interest expressed to date.
- 24.65 Council considered and resolved to adopted new Financial Regulations based on the latest NALC model document.
- 24.66 Council reviewed and resolved to readopted Standing Orders.
- 24.67 Council resolved that meeting dates and, notice of and agendas for extraordinary meetings only will be displayed on the noticeboard. Agendas and supporting papers will be on the website. Clerk to amend the meeting dates notice for the noticeboard to signpost people to the website.

## Highways

- 24.68 Council noted the clerk has provided Highways with an updated location list of all the parish salt bins. Furthermore, Highways have been advised that 20 bags of salt, for contingency purposes, should be delivered to Brook Farm.
- 24.69 Council considered and resolved to adopt the Winter Plan.
- 24.70 Pound of Candles Lane passing place – Council noted the following update. The Clerk undertook a site visit at the location with GCC Highways manager. It is estimated that



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to turn the location into a legitimate parking place would cost in the region of £10k because of the requirement for retaining wall. GCC Highways would consider a 50/50 cost split with the parish council in the next financial year. However, cost at this stage is a very loose estimate which can be progressed if required. Cllr Perkins to post on the village WhatsApp Group to canvas whether people had any suggestions for passing lanes to be improved and to contact the Clerk with details.

- 24.71 Pound of Candles Lane – Council considered Cllr Ractliffe's concerns on the road surface and tasked the Clerk to do an inspection and report and potholes to GCC.
- 24.72 Gruntas Lane - Council considered Cllr Ractliffe's concerns on the road surface and tasked the Clerk to do an inspection and report and potholes to GCC.
- 24.73 Telegraph pole update – The Clerk met with the GCC Highways Manager who inspected the placement of the telegraph pole. He said that, "The pole is **not** a safety concern. We have many locations where we have walls, posts and trees as close, if not closer to the carriageway". Council expressed disappointment and resolved as NFA at this time.
- 24.74 Fingerposts at Edge Church – Council noted the clerk's update, and considered all options. The preferred option was for refurbishment with a 50/50 split with GCC Highways in the next financial year. Delegated to the Clerk to progress to ascertain viability with GCC and provide an update at the next meeting.

## Training

- 24.75 Council noted the Clerk has circulated a copy of the NALC publication, "The Good Councillor's Guide" pdf to all councillors.

## Other matters

- 24.76 Council was updated by the clerk of the legality of councillor virtual attendance for meetings – This matter was specifically considered by the DCLG Minister at conclusion of the Covid restrictions, and rejected.
- 24.77 Village Hall Broadband – Councillors noted enquiries have shown that at least 4 meetings per week are necessary for providers to consider installing free broadband so not viable.
- 24.78 Promotion of the new parish council website through social media by Cllr Perkins has been undertaken on the local WhatsApp group.

## 24.79 **Matters arising (no decisions can be made on such matters).**

- Correspondence has been received stating that a public footpath between The Church and The Orchard is blocked by crops. This is the second year running. Details have been passed to GCC PROW team for action as appropriate.
- Brookthorpe Parish Council pay for a local contractor to do extra cuts and edging of verges. Clerk to investigate and report to the next meeting.
- Clerk to report for overgrown verges from the triangle to Harescombe sign which prevent checks of the state of the main drainage ditches.
- The Harescombe sign at the entrance to the village is bent and appears to have been hit by a vehicle. Clerk to report to Highways.

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- Clerk to ask Highways when Church Lane was likely to be resurfaced as inspection bore-holes were drilled some time ago but no further action appears to have been taken.
- The vicar has asked about the possibility of a sign at Pound of Candles Lane junction with Gruntas Lane directing motorists to the church and village hall – Clerk to liaise with Highways and add to the next meeting agenda.

24.80

## **Date of the next meeting**

7.30pm Monday 11<sup>th</sup> November 2024

Meeting concluded 8.40pm

