

## HARESCOMBE PARISH COUNCIL

### MINUTES OF THE MEETING HELD AT THE VILLAGE HALL

ON 19<sup>th</sup> JANUARY AT 8PM.

Present: Cllrs Mike Hyett, Kath Pritchard, Caroline Ractliffe (Chair), and Sheila Murray (Clerk).

There was one member of the public present.

**Visitor: Community Hub Development Officer** – Miranda Eeles

Miranda gave an overview of the vision and work she is carrying out in Gloucestershire communities. Gloucestershire County Council and Stroud District Council are working together to understand the impact on how communities have come together during the pandemic. This is an opportunity to learn how to develop and support Community Hubs. The project focus for The Steering group is on creative sustainability including the bringing together and support for aspects of diversity and inclusion within our communities. Small Business grants of upto £1,000 are available from SDC for community projects and the Parish Council is encouraged to make an application for this project.

Councillors agreed this information was of benefit to Harescombe Community and will investigate the opportunity further.

Cllr Ractliffe thanked Miranda for attending the meeting.

*(Miranda Eeles left the meeting at 8.45pm)*

#### **1/01.22 Public question time**

None

#### **2/01.22 To receive apologies for absence**

Apologies were received from District Councillor Mossman and Cllr Lawday which were accepted.

#### **3/01.22 To approve the minutes of the previous meeting**

The minutes of the meeting held on 1<sup>st</sup> December, 2021 were accepted and approved as a true record. Signed by Cllr Ractliffe on behalf of the Council.

#### **4/01.22 Matters Arising from the Minutes not covered on the Agenda**

None

#### **5/01.22 Member's declaration of interest to items on the agenda**

#### **6/01.22 To appoint for the Casual Vacancy.**

Co-option was approved by SDC and one application was received. The Clerk confirmed that the application criteria had been passed and additional information was provided to the Councillors. The application was discussed and Cllr Ractliffe proposed Mr Richards be appointed to the position of Councillor, seconded by Cllr Hyett. Vote: unanimous.

#### **7/01/22 Report on roads, ditches and footpaths in the village**

**7.1 Bluebell Lane-Pound of Candles.** Highways advised that the works for the replacement grating and layby will be carried out during this financial year. Cllr Ractliffe confirmed that she also discussed Church Lane top dressing requirements which will be looked at. All pot holes have been reported online.

**7.2 Fly Tipping** Cllr Ractliffe will investigate the artwork and check when SDC will replace their signage.

**7.3 Grit Bins** The Clerk confirmed that 3 Grit Bins have been ordered and awaiting payment. Delivery is approximately 25 days to Brook Farm.

#### **8/01.22 Village Projects**

**8.1** Installation of a Defibrillator. Councillors agreed the installation of the unit should go ahead to allow the electrician to complete their aspect of the work.

**8.2** Training arrangements have been deferred until the Defibrillator is in place.

**8.3** Councillors agreed that there should be no further action regarding WiFi.

**8.4 Name Plate Brook Lane** The Clerk confirmed that the unit has been installed.

#### **9/01.22 District Councillor's report**

District Councillor Mossman was unable to attend the meeting.

#### **10/01.22 Planning update**

There were no new applications.

The Clerk gave an update on existing applications:

21/10/21 S21/2504/HHOLD Gardeners Cottage, Stroud Road, Brookthorpe

Erection of two storey side and single storey rear extensions – PERMITTED

#### **11/01.22 Finance**

**11.1** The financial reports were provided to Councillors prior to the meeting and included:

-A Bank Reconciliation and the Financial Performance Report.

Councillors unanimously approved the documents.

**11.2** The Bacs schedule was presented and approved for payment.

#### **Payment schedule**

18/01/2022	Sheila Murray	Salary Dec/Jan	BACS	£ 199.94	LGA 1972 s.112(2)
18/01/2022	HMRC	PAYE Dec/Jan	BACS	£ 38.40	LGA 1972 s.112(2)
18/01/2022	The Street Nameplate Co	Brook Lane signage	BACS	£258.00	Highways Road Traffic Regulation Act 1984 s.72
18/01/2022	ESE Direct	Grit bins x 3	BACS	£ 387.83	LGA 1972 s.137
18/01/2022	PATA	Payroll Expenses	BACS	£ 23.85	LGA 1972 s.111
				£ 908.02	

#### **12/01/22 Budget 2022/2023**

The Clerk tabled the proposed Budget.

**12.1** Councillors discussed the opportunity to support local community events.

Councillors agreed that they will pursue Community activities for 2022 and advise on funding requirements. This will allow the Parish Council to consider match funding any grant funding from SDC. *(Note: Whilst these activities are sponsored by the PCC we are able to apply the following power in the use of our funds. LGA 1972 s145 and s144 for entertainment or tourism-GAPTC guidance).*

**12.2** Councillors agreed to allocate funds for local charitable organisations under S137 guidelines. Cllr Ractliffe proposed that £750 be attributed to the following causes, seconded by Cllr Pritchard Vote: unanimous.

The Clerk was requested to process the payments for approval in March 2022.

- Cotswold Warden scheme £250
- Air Ambulance Services £250 (Cllr Ractliffe to confirm the contact information).
- Longfield Hospice £250

*(Note: Donations to charities can be given using S137 but you must stay within your permitted limit and benefit all or the majority of the community. This can include the Air Ambulance, Longfield Hospice and Victim Support as they comply with S137 rules. The power to donate to CAB is different and is LAG1972 s142(2A). – GAPTC guidance)*

**12.3** Cllr Ractliffe proposed approval of the Budget for 2022/2023 seconded Cllr Pritchard. Vote unanimous.

**13/01/22 Administration**

**13.1** Policy Documents: Review of Financial Regulations has been deferred by the Clerk.

**13.2** The Clerk confirmed that an application for the Precept has been submitted for £5080.

**13.3** Cllr Ractliffe proposed that arrangements for the internal audit for 2021/22 be carried out by GAPTC. Seconded by Cllr Hyett vote: unanimous.

**14/12/21 Correspondence - None**

**15/09/21 Councillors' Submissions**

**15.1** Cllr Ractliffe advised that the position of Vice Chair was vacant and will be added to the Agenda in March.

**15.2** Mr Richards was welcomed to the Parish Council on his successful appointment of Councillor. He completed the Declaration of Acceptance of Office, Declaration of Interests and GDPR Consent form.

**15.3** Cllr Ractliffe completed the Declaration of Acceptance of Chairperson.

**16/09/21** Date of next meeting Tuesday 15<sup>th</sup> March at 8pm in the Church Hall.

There being no further business the meeting closed at 9.30 pm