

Harescombe Parish Council

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Harescombe Parish Council Meeting

7.30pm, Monday 8th September 2025 at Harescombe Village Hall.

Meeting commenced at 7.35 pm

Present, Councillors. T. Leeper, P. Richards, C. Ractliffe, B. Perkins. G. Williams. District Councillor Turner-Wilkes. Clerk Mr. S. Hale

- 25.109 No public participation.
25.110 Apologies for absence accepted from County Cllr. Patient,
25.111 Cllr. Leeper declared an interest to item 25.137 on the agenda.
25.112 Council approved the minutes of the meeting on 7th July 2025.
25.113 Cllr. Turner-Wilkes gave a report that included; SDC refreshing their empty home strategy, shared home ownership criteria, and crowdfunding. SDC are to request a sharing of views for an annual satisfaction survey. The local plan was also discussed.
25.114 Report was received from County Councillor.

Finance

- 25.115 Council noted that PKF Littlejohn, the external auditors, have accepted the council's exemption from a limited assurance review.
25.116 Council considered and approved the effectiveness of its internal controls and internal audit. Council noted that all audit recommendations have been complied with.
25.117 Council noted that the annual CIL report for 2024 / 2025 has been completed and circulated as necessary.
25.118 Council considered and resolved to ratify the national pay award of 3.2% for the clerk, and backdated this to April 1st.
25.119 Defibrillator training – 6 members of the parish have expressed an interest in subsidised places @£20 for the three-hour option @ £437 + VAT. Clerk to open to other parishes and organisations at full retail cost in order to fill a course. Delegated to the clerk to progress and arrange. Brookthorpe and Haresfield Parish Councils to be given first refusal.
25.120 Council noted and ratified the following receipts and payments.

Receipts

09/07/2025	Gross interest	£6.38
11/08/2025	Gross interest	£7.03

Payments

		Gross	VAT	Net
07/07/2025	HMRC PAYE Q1			
18/07/2025	Bank charges	£4.25	£0.00	£4.25
28/07/2025	Reimburse clerk for Land Registry searches	£14.00	£0.00	£14.00
	GCC Highways for passing place	£3,500.00	£0.00	£3,500.00

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18/08/2025	Bank charges	£4.25	£0.00	£4.25
22/08/2025	ICO annual registration	£47.00	£0.00	£47.00

25.121 Council noted the result of the internal controls, and bank reconciliation completed by the clerk and Cllr Richards. Councillors had sight of all documentation prior to the meeting.

Bank Reconciliation

OPENING BALANCE: 01/04/2025 £17,026.96

INCOME TO DATE £2,930.16

LESS TOTAL EXPENDITURE TO DATE £6,094.56

FUND BALANCE: 31/08/2025 £13,862.56

REPRESENTED BY: 31/08/2025

LLOYDS TREASURERS ACCOUNT BALANCE £2,751.75

LLOYDS SAVINGS ACCOUNT BALANCE £11,110.81

BALANCE £13,862.56

25.122 Council to undertake a mid-year budget review.

Payments	Budget	Expenditure to date	Notes
Clerks Gross Salary (& PAYE)	£3,710.00	£1,852.66	
Clerk's expenses / mileage	£80.00	£22.50	
PATA Payroll	£90.00	£40.50	
Councillor's expenses	£50.00	£23.59	
Internal audit	£210.00	£200.00	
Training	£100.00	£0.00	
Hire of Village Hall	£250.00	£0.00	
Subscriptions	£150.00	£118.13	
Donations / S 137	£200.00	£0.00	
Insurance	£130.00	£128.07	
Website & admin	£250.00	£185.13	
Village maintenance	£500.00	£3,500.00	£3,000 to be taken from £4,814 of maintenance and infrastructure ear-marked reserve
SUB TOTAL	£5,720.00	£6,070.58	

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Planning Matters – council considered and resolved as necessary

- 25.123 Reference S.23/2414/LBC
Application validated 6th December 2023
Horsepools House, Sevenleaze Lane, Edge, Stroud. GL6 6NJ
Window alterations & replacement.
Status Awaiting decision
- 25.124 Reference S.23/2428/OUT
A full objection to this application has been submitted by the parish council.
Land At Whaddon Gloucester Gloucestershire
Outline application for up to 2,550 new dwellings, etc ...
Status Awaiting decision. However, it may be delayed until 2031 but nothing has been confirmed.
- 25.125 Reference S.25/1295/LBC
Application Validated Mon 07 Jul 2025
Horsepools House Sevenleaze Lane Edge Stroud Gloucestershire GL6 6NJ
Replacement ceiling beams to cellar/floor beams to living room.
Awaiting decision
- 25.126 Reference S.25/1312/LBC
Application Validated Tue 15 Jul 2025
Horsepools House Sevenleaze Lane Edge Stroud Gloucestershire GL6 6NJ
Erection of a single storey extension with glazed canopy. Alterations to fenestration.
Internal alterations.
Awaiting decision
- 25.127 Reference S.25/1311/HHOLD
Application Validated Thu 17 Jul 2025
Horsepools House Sevenleaze Lane Edge Stroud Gloucestershire GL6 6NJ
Erection of a single storey extension with glazed canopy. Alterations to fenestration.
Status Awaiting decision
- 25.128 Reference S.25/1506/FUL
Application Validated Fri 08 Aug 2025
Hilles Cottage Sevenleaze Lane Edge Stroud Gloucestershire GL6 6NN
Change of use to wedding venue with the associated conversion & repair of existing buildings to provide ancillary facilities and landscaping enhancements.
Status Awaiting decision – Delegated to the clerk for comment once councillors have given full consideration.
- 25.129 Brookthorpe Springs Farm / Kolisko Farm. Council noted that a potential breach of planning regulations is being actively investigated by SDC Planning Dept. Burning of trade waste at the site has also been investigated by SDC but it is believed NFA at this time.
- 25.130 There were no additional planning matters received between issuing the agenda, and the time of the meeting.
- Policies and Procedures**
- 25.131 Council reviewed and adopt a Model Publication Scheme.



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- 25.132 In accordance with SAPPP requirement for 2025 / 2026, council resolved to adopt one .gov.uk email addresses for council business. This is currently £2.49 per month + VAT through HugoFox.
- 25.133 Council noted that a large number of parish council records have been weeded by the clerk and documents for retention have been deposited at the county archives. Ten hours of overtime were incurred, including travelling and depositing at the County Archives.
- 25.134 Council resolved to delegate to the clerk, a review of the Winter Plan for GCC Highways.
- Highways**
- 25.135 **Community 20s Project** – Council’s support and positive responses have been forwarded.
- 25.136 **Fly-tipping at Haresfield Lane** – council to note this has been reported and removed.
- 25.137 **Stile in poor state of repair** – council noted that the stile has been repaired by the volunteer wardens.
- Other Matters**
- 25.138 Council considered whether to nominate councillors to represent the parish council as members of the CLG Incinerator Group. It was agreed instead that District Councillor Turner-Wilkes would feedback any relevant information as she is a member of the group.
- 25.139 **Matters arising (no decisions can be made on such matters).**
- There were no matters arising
- 25.140 **Next Meeting**
- Monday 10th November 2025 at 7.30pm. Harescombe Village Hall

Meeting concluded at 8.35pm



10/11/25